

**TOWN OF GROTON  
GROTON PUBLIC LIBRARY ROOFTOP HEAT PUMP UNIT REPLACEMENT**

**SECTION 00020 - INVITATION TO BID**

**OWNER:** Town of Groton  
Public Works Department  
Town Hall Annex  
134 Groton Long Point Road  
Groton, CT 06340-4873

**OWNER'S  
REPRESENTATIVE:** Mr. Greg Hanover, P.E.  
Supervisor of Technical Services  
(860) 448-4068

**ENGINEER:** Kenneth A. Hipsky, PE, LEED AP  
RZ Design Associates, Inc.  
750 Old Main Street – Suite 202  
Rocky Hill, CT 06067  
(860) 436-4336

You are invited to submit a bid for the following work:

**PROJECT: TOWN OF GROTON -  
GROTON PUBLIC LIBRARY ROOFTOP HEAT PUMP UNIT REPLACEMENT**

Sealed bids will be received by the Director of Finance at the office of the Public Works Department, 134 Groton Long Point Road (across from R.E. Fitch High School) Groton, CT until 2:00 p.m., prevailing time on October 27, 2016 and then at said office publicly opened and read aloud. Proposals received after that time will not be accepted.

The project involves the replacement of two rooftop water source heat pump units, installation of supplemental air conditioning units and related modifications to the existing Alerton direct digital control system.

Bona fide contract bidders may secure copies of the proposed Contract Documents after 1:00 pm on October 5, 2016 on the following basis:

- (1) Plans and Specifications may be obtained for a deposit of \$50.00 per set at the office of the Owner located at the above address, or upon receiving the deposit, the Owner will mail Plans & Specifications, charging mailing costs to the Bidder's Express mail account. The deposit amount will be returned provided the Contract Documents are returned in good condition within ten (10) days after the bid opening.

In accordance with the stipulations found in Article 4 of the Supplementary Instructions to Bidders, a Bid Bond (AIA Document A310) may be required as bid security in the amount of 10% of the base bid. A certified check in the amount of 10% of the bid will be accepted in lieu of a Bid Bond. Certified Checks shall be made payable to Owner.

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In accordance with the stipulations found in Article 7 of the Supplementary Instructions to Bidders, a Performance Bond and Payment Bond (AIA Document A312) in an amount equal to 100% of the estimated Contract price recorded in the proposal form of the Contract as executed may be required from the successful bidder for the faithful performance of each of the Contracts. The bonds furnished must be in favor of the Town of Groton and executed by a surety company authorized to transact business in the State of Connecticut and approved by the Director of Public Works and accompanied by a power of attorney.

A non-mandatory pre-bid conference will be held on October 12, 2016 at 9:30 AM at the project site. Bidders are encouraged to visit the site prior to bidding. Bidders shall arrange their site visit through the Owner's Representative.

This project is paid for in part by State funds provided by the Connecticut State Library.

This contract is subject to State set-aside and contract compliance requirements. The contractor must comply with State Prevailing Fair Wage Provisions (C.G.S 31-53(g)).

The Owner reserves the right to reject any or all bids and to waive irregularity in bidding.

Town of Groton is an equal opportunity/affirmative action employer.

END OF SECTION